

Morning Host/Reporter

GENERAL

The Morning Host/Reporter combines excellence in announcing and journalism skills to provide Kenai Peninsula and statewide audiences with professional coverage of breaking news, events, and feature stories from the studios at KDLL. The Host/Reporter provides continuity during KDLL morning programs by incorporating local elements into the broadcast (underwriting, promotion, news, weather, features).

SPECIFIC

1. MORNING NEWS HOST

- a. Serve as on-air host during KDLL weekday morning news programming
- b. Operates broadcast equipment to air prerecorded/live programming; airs EAS tests as required
- c. Prepares and read news items, forward promotions, weather, community calendar and underwriting announcements
- d. Prepares recorded breaks, including community calendar, local weather, station ID, etc. as directed

2. NEWS REPORTING

- a. Using creativity, invention, imagination, and originality will investigate, write and produce local news for broadcast and/or posting on KDLL website and social media
- b. Produce and anchor prerecorded/live newscasts
- c. Contribute local news of regional, statewide or national interest to APRN, NPR, or other news partners
- d. Cover local municipal meetings
- e. Contribute to news planning discussions
- f. Stay apprised of municipal, community and educational events in the Central Kenai Peninsula area for coverage
- g. Be familiar with FCC guidelines and regulations pertinent to news production and general broadcasting
- h. Understand and maintain high standards of journalistic ethics
- i. Train news volunteers

3. OTHER

- a. Produce and anchor call-in listener interest programs as needed
- b. Assist in maintaining KDLL online content
- c. Pitching and board operations during on-air membership drives
- d. Other duties as assigned

REQUIREMENTS

- 1 year news journalism experience or equivalent, preferably in public radio
- Excellent announcing and production skills; attention to detail
- Ability to adhere to deadlines
- Good computer skills; familiarity with digital audio editing software such as Adobe Audition
- Self-starter able to work with little direct supervision
- Excellent communication, interpersonal and team skills
- Ability to maintain an early-morning work schedule.
- Must be available to work flexible hours, including nights, weekends and holidays

REPORTS TO:	General Manager
CLASSIFICATION:	Regular Part-time, Non-Exempt
SALARY RANGE:	\$14.00 - \$17.00/hour, DOE
BENEFITS:	Paid Holidays, Paid Leave

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